Franklin School Committee Minutes October 13, 2015 Municipal Building – Council Chambers

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This meeting's audio was recorded by Steve Sherlock for Franklin Matters

Call to order: 7:00 p.m. Mrs. Mullen

Mrs. Mullen read the District's Vision Statement.

Pledge of Allegiance: Jack Rudolph, 8th grader from Annie Sullivan Middle School led the Committee in reciting the Pledge of Allegiance.

Attendance: Mrs. Douglas, Dr. O'Malley, Mrs. Rohrbach, Mr. Clement, Mrs. Mullen, Mrs. Trahan and Dr. Jewell were present, Julie Harrington (Student Representative). Also present were Superintendent Maureen Sabolinski, Assistant Superintendent Sally Winslow, Assistant Superintendent Joyce Edwards, Beth Wittcoff, Principal, Annie Sullivan Middle School, Rebecca Motte, Assistant Principal, Annie Sullivan Middle School, Elizabeth Morrison, incoming Assistant Principal, Annie Sullivan Middle School, Brian Wildeman, Principal, Remington Middle School and Danielle Champagne, Assistant Principal, Remington Middle School.

Moment of Silence:

A moment of silence was observed.

1. Routine Business

• Citizens Comments: None

• Review of Agenda: None

• Minutes: I recommend approval of the minutes from the September 22, 2015 School

Committee Meeting.

Motion: Mrs. Trahan Second: Mrs. Rohrbach

Approve: 7 Oppose: 0

• Payment of Bills: Mr. Clement made a motion to approve the payment of bills in the amount of \$220,302.59. Seconded by Roberta Trahan.

Approve: 7 Oppose: 0

• Payroll: Mrs. Douglas reviewed the payroll, found it to be in order and recommended acceptance.

FHS Student Representatives: Julie Harrington, Student Body President. Julie advised that the Car wash fundraiser has been moved to Davis Thayer. Homecoming game is Friday, October 16, 2015 vs. Mansfield; Homecoming Dance is on Saturday, October 17, 2015. Panther Pride will be held on October 21, 2015 for incoming 8th graders and their families.

• Correspondence: Budget – Actual – Miriam Goodman. None

2. Guests/Presentations:

Ms. Sabolinski introduced Ms. Beth Wittcoff and Mr. Brian Wildeman to present their School Improvement Plans.

a. Annie Sullivan Middle School – School Improvement Plan

Ms. Wittcoff gave a brief overview of the Annie Sullivan Middle School, School Improvement Plan. She advised the committee that they follow the District Improvement Plan.

b. Remington Middle School - School Improvement Plan

Mr. Wildeman also noted that all the Middle Schools follow the District Improvement Plan and all middle schools work together so that all instruction is consistent through the three (3) middle schools. As a new administrator it has been helpful to have the same common language and push toward the same goals.

Mrs. Mullen commented that it is great to see so many people moving within the District, lots of good things happening in the schools.

c. NEASC Overview –

Superintendent Sabolinski gave a brief overview through a Powerpoint presentation of what a NEASC visit entails. The NEASC visit will take place from March 12-15, 2017. The visit was supposed to have been this fall but NEASC agreed to reschedule as it made sense to be in the High School for at least a year. The accreditation report will be received approximately 6 months after the site visit. Superintendent Sabolinski noted that it is Professional Development as the NEASC standards are higher. We are a high performing District and it serves the students well.

Mr. Clement inquired as to how costly was the process?

Superintendent Sabolinski indicated it is about \$10,000-\$15,000.00. That's without the stipends for committees. The Superintendent feels it is a worthwhile process, standards are high and it sets the bar high that the District is NEASC Accredited.

Dr. Jewell indicated that the amount per student and class size he believes is 22 or 24 students. They are looking for 12-14 students per class, with that downgrade us in NEASC?

The Superintendent indicated it would not downgrade us, they will look at the number of teachers. It will be noted that there was not enough budgetary funds to support the instruction.

Mrs. Mullen notes that it is a tremendous amount of work. Percentage wise are the majority of districts using this?

The Superintendent indicates that the Districts that have withdrawn from NEASC will be coming back. NEASC is demonstrating the effort to work with the districts.

Mrs. Mullen inquired as to whether the majority of the people involved with the process will have the opportunity to be on a NEASC team for another District?

The Superintendent indicated that, yes, several staff members and administrators will have the opportunity to be on a NEASC team for another District.

3. Discussion Only Items:

• Policy – First Readings

- o GDCC Staff, Family & Medical Leave
- o GDCC-E- Family & Medical Leave of Absence.

Assistant Superintendent Sally Winslow indicated that the Policy GDCC and GDCC-E were revised to be sure they were up to date and synchronized with the current Franklin Education Association Bargaining Unit Contract.

• **Policy Elimination** – JFABB – Admission of Exchange and Foreign Students

Assistant Superintendent Winslow advised that Policy JFABB recommended the elimination of this Policy as it is outdated and invalid.

Mrs. Mullen confirmed that our kids would still have the opportunity to be productive global citizens.

Superintendent Sabolinski advised that they would still be able to go on the trips that have normally been scheduled.

• Superintendent's Evaluation

Mrs. Mullen advised that the Superintendent's evaluation is in the same format as the Teachers, i.e. using the same standards. The ratings were all in the Exemplary category. She will not read it as it is a public document. Mrs. Mullen noted that Superintendent

Sabolinski is exemplary in Instructional Leadership, she is data-driven in leadership, collaborative, allowing teachers to experiment and bring new things to the classroom. Mrs. Mullen noted with Management and Operations the District operates with under \$12,000 per student where the state average is \$14,000-\$15,000.00. She notes the Superintendent is on every committee imaginable. Mrs. Mullen notes that Superintendent Sabolinski is a tireless worker, here in the morning, nights, weekends, this shows her dedication to the District which is why we gave her exemplary in all categories.

Dr. O'Malley indicated he would like to agree with the Chair with her accurate summation. It is a difficult job. Our Superintendent has earned her rating and we are lucky to have her.

Mrs. Trahan confers with Mrs. Mullen and Dr. O'Malley. She notes she will be leaving the Committee soon and it is in great hands. Thank you to Maureen.

Dr. Jewell notes that being a military officer, the Commander is responsible for what's done and not done, Maureen does that. Who individual children, what is problem, get help. Runs staff in exemplary manner. Dr. Jewell noted when Superintendent Sabolinski's leg, foot was broken; staff took over and ran it. She had her finger on it, we didn't miss a beat, and change in administrators is seamless. She works efficiently!

Mr. Clement notes comments are mostly in the evaluation. We wouldn't be able to bring in the best candidates and keep them, the movement within the District shows that we have the best candidates and it is all due to the leadership at the top. We owe a lot to Maureen.

Mrs. Rohrbach notes she is also exiting the committee. She has sat through Superintendent searches. Maureen is an important idea person, has ideas and runs with ideas. Maureen has a Passion for education, passion for children and educating the whole child. She is a role model for all our educators.

Mrs. Douglas, your communication as a Superintendent far supersedes any other Superintendent. Thank you for everything. You are always available. Thank you for being you.

Superintendent Sabolinski thanks the committee for kindness and generous. She is happy and lucky to be supported. Everyone in the room is talented; we work well together and have the same mission for the kids. Thank you to everyone I work with. Thank you for your kind words, it's embarrassing. I must do my job. We have a strong team.

• Assistant Superintendent

Superintendent Sabolinski has advised the committee that Assistant Superintendent Sally Winslow has announced her retirement June 30th. We had a wonderful experience and she will be missed. The Superintendent notes that she is thrilled for Sally as she heads in

to the next chapter of her life, although, she can run but cannot hide! Sally did a magnificent job when I broke my ankle.

The Superintendent has recommended to the Committee that Mr. Peter Light be transferred into the role of Assistant Superintendent. We would like to do this early to start the transition. She is also recommending Paul Peri into the role of Principal at Franklin High School. The transition plan was well thought out and we would like move on it at the next meeting.

Mrs. Mullen wants to acknowledge the work that Sally has done, it is not easy to be number 2, and you have done it very, very well. It was a pleasure to work on Policy Sub Committee, Principal Searches with you and you have been a great Assistant Superintendent to Maureen. Mrs. Mullen notes that she has seen Sally's retirement letter and feels that is it the most beautiful letter she has read.

- **Student Activity Accounts** The School Committee must approve the list due to new requirements by the DESE. This is a list of which clubs and activities are running during the school year.
 - Dr. O'Malley asks if the expectation is that the School Committee oversees these funds?

Ms. Goodman indicates that these are student funds, raised by students, the School Committee/School District acts as an 'agent' overseeing them.

4. Action Items:

a. I recommend approval of the Annie Sullivan School Improvement Plan as presented.

Motion: Mrs. Trahan Second: Mrs. Rohrbach Approval: 7 Oppose: 0

b. I recommend approval of the Remington School Improvement Plan as presented.

Motion: Mrs. Trahan Second: Mrs. Rohrbach Approval: 7 Oppose: 0

c. I recommend acceptance of two checks totaling \$1,619.00 from the Oak Street PCC for In-house enrichment and Field Trips.

Motion: Mrs. Trahan Second: Mrs. Rohrbach Approval: 7 Oppose: 0

d. I recommend acceptance of two checks totaling \$5,327.53 from the Keller PCC for field trips and supplemental supplies.

Motion: Mrs. Trahan Second: Mrs. Rohrbach Approval: 7 Oppose: 0

e. I recommend acceptance of a check for \$400.00 from Shaw's Supermarket for inhouse enrichment at the FHS.

Motion: Mrs. Trahan Second: Mrs. Rohrbach Approval: 7 Oppose: 0

f. I recommend acceptance of a check for \$4,500.00 from the Jefferson PCC for Field

Motion: Mrs. Trahan Second: Mrs. Rohrbach Approval: 7 Oppose: 0

g. I recommend acceptance of \$2,976.87 from various parents from the Davis Thayer book fair for Supplemental Curriculum Materials.

Motion: Mrs. Trahan Second: Mrs. Rohrbach Approval: 7 Oppose: 0

- h. I recommend approval of the Evaluation of the Superintendent.

 Motion: Mrs. Trahan

 Approval: 7

 Oppose: 0
- i. I recommend moving the following Policies to a second reading:
 - 1. GDCC Staff, Family & Medical Leave
 - 2. GDCC-E Family & Medical Leave of Absence
 - 3. Eliminate: JFABB Admission of Exchange and Foreign Students.

Motion: Mrs. Trahan Second: Mrs. Rohrbach Approval: 7 Oppose: 0

i. I recommend approval of student activity account clubs and activities as detailed.

Motion: Mrs. Trahan Second: Mrs. Rohrbach Approval: 7 Oppose: 0

j. I recommend approval of the Field Trip request for RMS students to travel to Mt. Monadnock on October 24, 2015 (rain date: 10/31/15) as detailed. Superintendent Sabolinski advised that this is a recurring event at Remington Middle School.

Motion: Mrs. Trahan Second: Mrs. Rohrbach Approval: 7 Oppose: 0

5. Information Matters:

• Superintendent's Report:

The Superintendent announced congratulations to Ann Williams and Kate Merten, 4th grade teachers at J.F. Kennedy Elementary School. They have been elected to present at a Reading Conference. They have been asked to return by popular demand.

SAFE met and has booked Chris Herron for February 29th Chris is a former Celtic. He will be doing a presentation at the High School and community Meeting

Bill Phillips will be coming for workshops as well.

The SAFE Committee will be purchasing a kit to set up a teenager's bedroom to look for signs of substance abuse. The Committee is looking for volunteers to be trained to give tours to the community.

The Teen Board of the Public Library has an outreach program – Calling all teens, trying to get more teenage students in using the library. This will be held on October 22, 2015 from 6:30-8:00 p.m.

The Superintendent was happy to announce a partnership between Dean College and the Franklin YMCA on Monday Nights beginning October 19th – November 30th to help prepare students with the transition from High School to College. This is a free program. The information will be disseminated through Connect Ed.

The Superintendent put out a friendly reminder about the October Stroll to be held Downtown on October 15th. The Superintendent encouraged all to come and see the students performing at several locations during the stroll.

Another friendly reminder about the tours of the high school being held on October 24th from 9:00 a.m. to 11:00 a.m. Snacks will be served.

School Committee Sub-Committee Reports

Mrs. Trahan noted that the final Policy Sub Committee meeting was held this evening prior to the School Committee Meeting.

Mrs. Trahan thanked Assistant Superintendent Sally Winslow for her guidance, the Sub-Committee is proud of the work they have done to make the policies meaningful and legally appropriate. Mrs. Trahan appreciates it as Chair of that committee.

• School Committee Liaison Reports – None

6. New Business:

Vice Chairman Roberta Trahan reminded the public about the Harlem Wizard's Game to support the FEF on November 13, 2015. Mrs. Trahan notes that this is a major fundraiser for the FEF. The tickets are on sale.

7. Adjourn: 8:15 p.m.

Mrs. Trahan made a motion to adjourn to Executive Session and not return to open session. Second by Mrs. Rohrbach

Roll Call Vote: Mrs. Mullen-yes; Mrs. Trahan-yes; Mrs. Douglas-yes; Mr. Clement-yes; Mrs. Rohrbach-yes; Dr. Jewell-yes; Dr. O'Malley-yes.

Respectfully Submitted,

Susan Childers

SCAgenda 10-13-15.pdf

B2A.pdf

Payroll Warrant #1606 summary.pdf

Payroll Warrant #1606.pdf

Franklin Public Schools summary & sign off.pdf

SCWarrant091715.pdf

SCWarrant092415.pdf

SCWarrant100115.pdf

September 22, 2015 SCMinutes-DRAFT.pdf

2015-2016 RMS SIP.pdf

ASMS SIP 15 16.pdf

Neasc.pdf

GDCC - Staff Family and Medical Leave.pdf

GDCC-E - Family and Medical leave of absence.pdf

JFABB - Admission of Exchange and Foreign Students.pdf

Student Activities 15-16.pdf

SuptEval.pdf

ActionA.pdf

ActionB.pdf

ActionC.pdf

ActionD.pdf

ActionE.pdf

ActionF.pdf

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